



# Professional Property Management

*Dominique V. Higa, Broker*



## Residential Properties

### PROPERTY VIEWING APPLICATION

**\*Each person ages 18 or over must fill out a Property Viewing Application, unless a full Rental Application is on file.\***

**How Did You Hear About Us:**  TNT Website  Rentals.com  Internet Search  Rental Sign  Word of Mouth

Today's date: \_\_\_\_\_

Properties you wish to view:

Address: \_\_\_\_\_ File #: \_\_\_\_\_

Address: \_\_\_\_\_ File #: \_\_\_\_\_

Address: \_\_\_\_\_ File #: \_\_\_\_\_

Address: \_\_\_\_\_ File #: \_\_\_\_\_

**Applicant Information:**

Print Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

**Automobile Information:**

Year: \_\_\_\_\_ Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

**Criminal History:**

Have you <b>EVER</b> been convicted of a felony?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you <b>EVER</b> been convicted of a drug related charge?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you required to register as a sexual offender?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you use/distribute illegal drugs?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been evicted?	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Property Requirements:**

Do you require a property which allows smoking?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you require a property which allows college students?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you require a property which allows pets?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, what type of pet? _____

**I understand that I must provide 2 forms of identification and agree to allow them to be photocopied and I have read and signed an Instruction Viewing Form, prior to viewing a property. Should I wish to pursue a property managed by TNT, Inc., I understand that I will need to completely fill out a Rental Application and provide more personal information, including verification of income. This Property Viewing Application is limited to questions pertaining to viewing only and should not be considered the Rental Application. I understand that the above is true and correct.**

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Received by Agent \_\_\_\_\_

Date \_\_\_\_\_

\*TNT\*, Inc.

402 White Spar Road, Prescott, AZ 86303

(928) 445-8000 Fax: (928) 776-7045

Email: homes@tntprescott.com / website: www.tntprescott.com

## INSTRUCTIONS FOR VIEWING VACANT PROPERTIES

TNT allows applicants to view available, unfurnished properties without an agent present, provided they have completed the application, submitted two forms of identification, paid a key deposit in the amount of \$20.00 per key and signed and dated this form below.

While viewing the property, please follow the following rules:

- Check all windows and doors to ensure they are closed and locked.
- Close all blinds and other window coverings.
- Make sure all lights are turned off.
- If the refrigerator is off, make sure the doors are completely open. If the refrigerator is on and the light is on, make sure the doors are shut.
- If you notice any cleaning issues or damages to the property, please notify TNT immediately upon returning to the office.
- If you notice the "TNT, Inc." for rent sign is missing or damaged, please notify the office.
- DO NOT use the facilities (including restrooms).
- DO NOT change the temperature settings.
- Make sure the property is secure when leaving.

All properties will be inspected by a TNT Maintenance Engineer after they have been viewed.

All keys must be returned to the TNT office within two (2) hours of issuance. Applicants who do not return the key on time will lose their deposits, and will not be permitted to view additional properties in the future without an agent present.

I have read the above viewing instructions for viewing TNT managed properties, and agree to abide by the rules set forth herein.

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Applicant Signature

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Date/Time

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TNT Agent Signature

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Date/Time

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